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Agenda item 98-59: Specifically, a vote on the entire package of courses proposed for General Education, including the Mission Statement.

MINUTES OF THE ^{§:}COUNCIL ON ACADEMIC AFFAIRS

11-11-99

The November 11, 1999, meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Abebe, Dr. Addison, Dr. Bock, Mr. Brinkmeyer, Dr. Cosbey, Mr. Davenport, Dr. T. Mason, Dr. Methven, Dr. Owen, Ms. Riley Dr. Shonk, Dr. Wohlstein.
Member absent: Dr. Obia.
Staff present: Mrs. Chancellor, Mrs. Rawlings, Academic Affairs.
Staff absent: Ms. Herrington-Perry.
Guests Present: W. Chandler, N. Marlow, M. Burns, D. Barker, J. Zieren, L. Vallar, J. Emmett, W. Russell, C. Evans, R. Wandling, M. Hanner, P. Church, M. Layette, A. Shelton, G. Aylesworth, L. Hyder, W. Born, J. Tidwell, B. Kuykendall.

I. Minutes.

The Minutes of November 4, 1999, were approved as amended. Under the Executive Officer's Report: MSC 2000 should be MSC 2200.

II. Correspondence.

1. Academic Waiver Report from the College of Sciences for October 1999.
2. Academic Waiver Report from the College of Education and Professional Studies for October 1999.
3. Academic Waiver Report from the College of Business and Applied Sciences for October 1999.
4. Email from Barb Kuykendall, regarding the intermediate foreign language courses, FLG 2201 and 2202, 11-4-99.
5. Email from Mary Herrington-Perry, regarding a logistical issue concerning General Education, 11-4-99.
6. Letter from L. Vallar, regarding her support for the reinstatement of the three well-being courses in the General Education Program.
7. Email from Bonnie Irwin, regarding ENG 3099C, Myth & Culture, Honors, and whether it should be designated as culturally diverse, 11-9-99.
8. Email from Mary Anne Hanner, regarding the Constitution requirement, 11-10-99.
9. Copy of Senate Resolutions from Matt Layette, regarding Senate Resolution 99-00-13 and 99-00-14, 11-11-99.

III. Agenda Items 99-55 and 99-56.

Dr. Methven moved and Dr. Mason seconded the motion to add the following items to the agenda. Voting will be later.

- 99-55 Proposed Course Revision, STG 4000, Multicultural/Disabilities Practicum.
99-56 Proposed Course Revision, STG 4001, Student Teaching.

Ms. Riley entered the meeting at this point.

IV. General Education, 98-59.

Shonk moved and Brinkmeyer seconded the motion to delay the vote to next week. The motion passed with a vote as follows:

Yes: Addison, Bock, Brinkmeyer, Cosbey, Mason, Methven, Owen, Riley, Shonk, Wohlstein.

No: Davenport.

IV. Proposed Revised Prerequisites for ACC 3100, 3200, 3300, 4300, 4400, 4500, 4550, 4600, 4750 and 4800, 99-49.

Dr. Chandler, School of Business, presented the proposal and answered questions of the Council. The motion to approve the proposal passed 8-3.

Yes: Addison, Bock, Cosbey, Mason, Methven, Owen, Shonk, Wohlstein

No: Brinkmeyer, Davenport, Riley

This action approves the following to become effective Spring 2000.

ACC 3100, Accounting Information Systems. (3-0-3) F, S. Accounting systems concepts, design, information needs and flows. Special emphasis on internal controls. Includes coverage of sales/collections process, acquisition/payment process, general ledger architecture, data and database management systems, the changing nature of journals and ledgers, and the effects of information technology on organizations. Prerequisites: MAT 2110C and MAT 2120C with grades of C or better; admission to the accounting program or permission of the associate chair, School of Business. **Students are strongly advised to take ACC 3100 and ACC 3200 concurrently.**

ACC 3200, Financial Accounting Theory I. (3-0-3) F, S. A study of the theories that underlie the practice of accounting and financial reporting. Includes an historical perspective on the evolution of these theories. The process of establishing accounting principles, development of a framework for evaluation of present and potential new practices. Prerequisite: Admission to the accounting program or permission of the associate chair, School of Business. **Students are strongly advised to take ACC 3100 and ACC 3200 concurrently.**

ACC 3300, Management and Cost Accounting. (3-0-3) F, S. The role of management and cost accounting data in organizations will be explored. Course has in-depth coverage of cost accounting for financial reporting and managerial decision making. Includes job-order costing, process costing, activity-based costing, cost allocations, standard costing, and absorption and variable costing. Prerequisites: MAT 2110C, ~~and~~ MAT 2120C, ~~and~~ ACC 3100, **each with the grade of C or better**; admission to accounting program or permission of the associate chair, School of Business.

ACC 4300, Advanced Management and Cost Accounting. (3-0-3) F, S. The emphasis of the course is on the way management accounting data influence decisions within the organization. Course examines cost planning, cost control, decision making using accounting data, and performance evaluation. Topics include CVP analysis, relevant costing, the master budget, controlling discretionary costs, controlling inventory and production costs, capital budgeting, responsibility accounting and transfer pricing in decentralized organizations, measuring organizational performance and rewarding performance. Prerequisites: ACC 3100, ACC 3300, BUS 3950, BUS 3710, BUS 3010, BUS 3470, **each with the grade of C or better.**

ACC 4400, Federal Income Taxation I. (3-0-3) F, S. This is the first of two courses on federal income tax accounting under the latest amendments to the Internal Revenue Code. The course focuses on the income taxation of individuals and sole proprietorships. Topics include understanding federal tax law, determination of gross income, deductions, tax liability, and payment procedures. Prerequisite: ACC 3100, ACC 3200, ~~and~~ BUS 3710, **each with the grade of C or better.**

ACC 4500, Advanced Accounting Theory. (3-0-3) F, S. Financial accounting measurement, partnerships, international operations, not-for-profit entities, and accounting for business combinations. This course is designed to develop the student's knowledge of selected financial accounting topics and to give the student an understanding of the theory relating to them. Prerequisite: ACC 3100, ACC 3250, **each with the grade of C or better.**

ACC 4550, Internal Auditing. (3-0-3) S. Theory and applications of the internal auditing appraisal function in

assisting members ACC of the organization in the effective discharge of their responsibilities. This course is designed for those students seeking a career in management accounting. Prerequisite: ACC 3100, ~~and ACC 3250~~ ACC 3250, and ACC 3300, each with the grade of C or better.

ACC 4600, Auditing. (3-0-3) F, S. Theory and practice of the examination of financial statements for the purpose of establishing and expressing an opinion as to their reliability. Includes statistical sampling techniques and the auditor's legal liability. Prerequisite: ACC 3100 ~~and ACC 3250~~, ACC 3250, and ACC 3300, each with the grade of C or better.

ACC 4750, Governmental and Not-for-Profit Accounting. (3-0-3) F. Special nature of accounting for state and local governments and not-for-profit entities. Topics include fund accounting characteristics, budgets, cost accounting systems, and financial statement analysis. Prerequisite: ~~Admission to account program or permission of the associate chair, School of Business.~~ ACC 3200 with the grade of C or better.

ACC 4800, Federal Income Taxation 11 (3-0-3). F, S. A continuation of ACC 4400, with emphasis on underlying principles and concept sin the federal income tax laws and the tax consequences of alternatives. Emphasis on corporation, partnership, and fiduciary tax problems. Property transactions and international transactions will also be examined. Tax research is included. If this course is taken for graduate credit, there will be additional requirements to complete this course. Prerequisite: ACC 4400 with the grade of C or better.

Of the total hours required for the degree, accounting majors should take at least 90 semester hours of courses outside the accounting discipline. The minor requires ~~24~~ 21 semester hours.

The Council decided to change the order of the Agenda to accommodate the guests.

V. New Course FIN 2710, Survey of Finance, 99-51.

Dr. Born, School of Business, presented the proposal and answered questions of the Council.

The motion to approve the proposal passed unanimously.

This action approves the following to become effective Fall 2000.

FIN 2710, Survey of Finance, 3-0-3. F, S. This course provides an overview of the finance function and the basic concepts of financial institutions, financial management, and investments. The course is not open to Business Majors. Prerequisite: BUS 2101.

VI. Revision of the Business Minor, 99-50.

Dr. Chandler and N. Marlow, School of Business, presented the proposal and answered questions of the Council.

The motion to approve the proposal passed unanimously.

This action approves the following to become effective Fall 2000.

Proposed Business Minor

Business Minor

The Business Minor enables students enrolled in non-business majors to take a cross-section of business courses to complement their majors. All non-business majors (including those completing the business minor) are limited to no more than 25 % (30 semester hours) of undergraduate course work in business courses.

Course Requirements

BUS 2101 Financial Accounting 3 semester hours

BUS 3010 Management and Organizational Behavior 3 semester hours

BUS 3470 Principles of Marketing 3 semester hours

FIN 2710* Survey of Finance 3 semester hours

*Students who have the prerequisites (BUS 2102, ECN 2802, and junior standing) may substitute BUS 3710 for this course.

Plus 9 semester hours selected from:

BUS 1950 Computer Concepts and applications for Business
 BUS 2102 Managerial Accounting
 BUS 2750 Legal and Social Environment of Business
 BUS 2810 Business Statistics I
 BUS 3950 Operations Management
 BUS 3500 Management Information Systems
 AIS 2630 Presentation and Document Design
 AIS 3200 End-User Application Development
 AIS 3610 Business Communications or MGT 3830 Managerial Communications
 COM 2250 Problem Solving with Visual BASIC
 MAR 3720 Buyer Behavior
 MAR 3875 Retail Management
 MGT 3450 Human Resource Management
 MGT 4310 Organizational Behavior

Dr. Abebe exited the meeting at this point.

VII. Change of Requirements for the Journalism Major, 99-52.

Dr. Hyder and Mr. Tidwell, Journalism, presented the proposal and answered questions of the Council. The Motion to approve the proposal passed unanimously.

This action approves the following to become effective Fall 2000.

Major

The Journalism major consists of 60-66 hours in four required areas and a fifth voluntary area of co-curricular activities. To meet the requirements for a degree in journalism, students must earn a minimum grade of "C" in each of the following courses: Journalism 2101, 2901, 3000, 3001 and 3301 or 3302.

1. Journalism Course Work.....~~30-36 sem. hrs.~~ 33-36 sem. hrs.

A. Survey of the Profession-----~~8-14 sem. hrs.~~ 8-11 sem. hrs.

B. Writing--~~8 sem. hrs.~~ 11 sem. hrs.

Journalism 2101, 2901, 3000, and one of the following: Journalism 3102, 3610, 3950 (if designated by chair as a writing course), 4770, or 4900 (if designated by chair as a writing course).

VIII. Course Revision, JOU 3002, Introduction to Copy Editing, 99-54.

Dr. Hyder and Mr. Tidwell, Journalism, presented the proposal and answered questions of the Council. The motion to approve the proposal passed 6-5.

Yes: Addison, Bock, Cosbey, Mason, Methven, Owen

No: Brinkmeyer, Davenport, Riley, Shonk, Wohlstein

This action approves the following to become effective immediately.

Any references to Journalism 3002 in the catalog be changed to Journalism 2901.

IX. Revision of Pre-Law Studies Minor, 99-53.

Dr. Evans and Dr. Wandling, Political Science, presented the proposal and answered questions of the Council.

The motion to approve the proposal passed unanimously.

This action approves the following to become effective Fall 2000.

Policy change: "Courses satisfying the requirements for ~~this minor~~ the Political Science major may not be used to satisfy simultaneously the requirements for any major".

REQUIREMENTS FOR THE PRE-LAW STUDIES MINOR

REQUIRED COURSES

15-16 credits

ENG 3001	Advanced Composition
PHI 1900C	Logic
HIS 2010	American History to 1877

One of the following:

BUS 2750	Legal/Social Environment of Business
JOU 4101	Communications Law

One of the following:

PLS 3513	Politics and the Legal Process
PLS 3523	Criminal Law
PLS 3543	Civil Liberties
PLS 3903	Gender, the Law, and Public Policy
PLS 4774	American Constitutional Law
PLS 4853	Contemporary Constitutional Development

ELECTIVE COURSES

6 credits

ECN 2801	Principles of Economics I
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ECN 4850	Economic Analysis of Law
ENG 4760	Writing for the Professions
HIS 3100	History of England, 1066-1688
HIS 4904	American Revolution
HIS 4910	Foundations of the American & Constitutional System
PHI 3070	Philosophy of Law
SOC 2750C	Social Problems
SPC 2300	Persuasion
SPC 2340	Reasoning in Controversy
PLS 1153C	American Government and Constitution
PLS 2603	State and Local Government

11-11-99

TOTAL

21-22 credits

The meeting adjourned at 3:18 p.m.

Kathy Chancellor, Recording Secretary.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa>.

ANNOUNCEMENT OF NEXT MEETING

November 18, 1999 at 2 p.m.

Arcola/Tuscola Room of the MLK Union

11-11-99

Agenda:

- 98-59 Review of General Education.
- 99-55 Proposed Course Revision of STG 4000.
- 99-56 Proposed Course Revision of STG 4001.

EXECUTIVE OFFICER'S REPORT

The following item was approved by Executive Action to become effective immediately:

THA 3345, Advanced Acting Studies II: Styles. Add to the prerequisites: (Course may be repeated 3 times, for a maximum of 12 hours credit.)